



Helhoughton Parish Council

Meeting Minutes

Monday 8 January 2024 at 7pm, Village Hall

Parish Councillors present: Tim Harris (Chairman), Sean Millard (Vice Chairman), Paul Flint, Tim Pinkstone and Melvin Lacey Freeman. Also in attendance: Jodie Bond (Parish Clerk), there were 5 members of the public present.

1. Welcome and receive apologies for absence

The Chairman welcomed those present. Apologies received from Tom FitzPatrick (County Councillor). Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of the meetings held on 13 November 2023

The minutes were approved without amendment and signed by the Chairman as a correct record.

4. To report progress on items not on the agenda from the last meeting

Clerk distributed the available dates for councillor training to members of the Parish Council and members of Raynham Parish Council. The final date is to be agreed for February.

The recent flooding issues were reported to Highways and they did clear the railway bridge, however they have not resolved the issue entirely and the Fakenham Road has still been an issue. Cllr Milard proposed that we report these issues to our County Councillor and to the flooding task force. All agreed.

5. To receive reports from NCC Cllr & NNDC Cllr, if attending

Cllr Harris noted that Cllr FitzPatrick has advised that the 30mph roundels have been followed up and are on the work schedule for completion once the weather is better.

6. Open forum for Public Participation: an opportunity to hear from members of the public

A member of the public raised concerns with the footpath to the south end of the field next to Park Lane where contractors vehicles have been churning up the ground which has made it impassable and whether the Estate will clean it up once the works have completed. Cllr Harris agreed to contact the Estate regarding this matter.

7. To receive updates from councillors & working group members (for information only)

7.1 Friends of Helhoughton Playground report

7.1.1 Receive update on funding application for play area

The members advised that the solar application will be submitted this week. Thanks given.

- 7.2 To receive update on the SAM2
Not available this time.

- 7.3 Helhoughton Cemetery & Church yard report
Nothing to report at the cemetery.

7.3.1 Receive update on churchyard bramble clearing

Raynham Estate cropped the tops of the brambles from the road as far as they could reach, some volunteers have been in touch but it was advised that they should complete a risk assessment prior to carry on with any major work. It was also noted that disposal of the waste is an issue, therefore the Clerk will ask the grass cutter to quote and ask FACT (Fakenham Area Conservation Team) whether they could help.

- 7.4 Village Hall Committee report

A committee member reported that the pub night went well, working together with the church. They made the best profits yet. Recorded music can now be played at the hall, which is on a shared licence with the Church. The Chairman of the Hall Committee would be happy to provide a report for us for future meeting. Thanks, given.

- 7.5 Solar Farm Committee report

Meetings are held when applications are received.

8. Open Spaces

- 8.1 Consider and agree grass cutting contractor for the coming year.

All AGREED in principle to EG Cares quote and will consider a longer-term contract. Alternative quotes will also be considered if received.

9. Planning Matters

- 9.1 To receive results of applications

PF/22/1584 | Site To East Of The Common, North Of Helhoughton Settlement,

Change of use of agricultural building (with extant permission ref. PU/21/3029 to convert to a dwelling) with extensions and external alterations to form a single dwelling

PC comment – NEUTRAL | NNDC decision - PENDING

PF/22/2300 | Field 750M North East Of Helhoughton Church, Fakenham Road, Helhoughton

A balanced cut and fill irrigation reservoir (up to 120,000m³), water pumping station, landscaping works and associated buried pipeline(s)

PC comment – SUPPORT | DC decision - APPROVED

PF/23/0628 | Raynham Estate , The Lake , Harlands Road

Erection of 9 boathouse/lodges for use as holiday accommodation, access routes and use of existing barn for parking and cycle storage; landscape, woodland and ecological management and landscaping

PC comment –SUPPORT | DC decision - PENDING

PF/23/2207 | Rosedale, Raynham Road, Helhoughton, Fakenham, Norfolk, NR21 7BH

Single storey front extension to dwelling to replace existing conservatory
PC comment – SUPPORT | DC decision - APPROVED

9.2 To receive and consider new applications
There were none.

10. To receive and consider any correspondence

Barclays letter confirming mandate change to include Cllr Pinkstone as a signatory.
Clerks & Councils Direct Magazine - made available to Councillors.
Email from NNDC regarding housing – made available to Councillors.

11. Financial matters

11.1 To approve the bank reconciliation and payment of accounts list
The Council RESOLVED to approve the bank reconciliation and payments list (below)

Payments

Clerk	Salary (Dec-Jan)	£335.90
Hempton PC	Clerk Expenses	£9.24
EG Grounds Care	Grass Cutting (Nov)	£528.00
K&M Street Lighting	Street Light Maintenance (Dec-Jan)	£20.20

Receipts

Gowards Funeral	Cemetery Fees	£500.00
Barclays	Interest of reserves	£27.81

11.2 To review approve budget and agree the precept for 2024-25
Following review, the Council APPROVED the budget presented by the Clerk and AGREED to set the precept at £8616, representing a below inflation 5% increase, recognising the expectation that costs are likely to rise in the coming year.

12. To receive any items for inclusion on the next agenda and to note the date of the next meeting

The next meeting will be held on Monday 11 March 2024.
The Chairman thanked everyone for attending and closed the meeting at 8.03pm.

Signed by Chairman: Date: